

ARCHBISHOP SENTAMU ACADEMY

TRANSITION INFORMATION

WELCOME YEAR 6



"I have come that you may
have life in all its fullness."
John 10:10



Respect



Community



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KEY AREAS

- UNIFORM, EQUIPMENT & PE KIT
- SEND SUPPORT
- WELLBEING SUPPORT
- CONTACTING THE SCHOOL
- FREQUENTLY ASKED QUESTIONS



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UNIFORM

- **ASA BLAZER**
- **ACADEMY TIE**
(SPECIFIC TO YEAR 7)
- **ACADEMY BLACK TROUSERS**
(SKINNY FIT TROUSERS ARE NOT PERMITTED)
- **WHITE SHIRT**
(MUST HAVE A COLLAR BUTTON)
- **BLACK SOCKS**
(ANKLE SOCKS, BRIGHTLY COLOURED OR WHITE SOCKS WILL NOT BE ALLOWED)
- **ACADEMY JUMPERS ARE OPTIONAL**
(THESE ARE NOT TO BE WORN IN PLACE OF THE BLAZER)
- **PLAIN BLACK SHOES WITH NO LOGOS OR OTHER VISIBLE COLOURS**

ALL UNIFORM IS AVAILABLE TO PURCHASE FROM STEADY SCHOOLWEAR:

[HTTPS://STEADYSCHOOLWEAR.CO.UK/INDEX.PHP?ROUTE=PRODUCT/CATEGORY&PATH=120_223_159](https://steadyschoolwear.co.uk/index.php?route=product/category&path=120_223_159)



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PE KIT

FOR PE LESSONS, ALL STUDENTS ARE EXPECTED TO WEAR:

- BLUE SHORT SLEEVED PE T-SHIRT
- BLACK SHORTS, LEGGINGS, JOGGERS OR TRACKSUIT BOTTOMS
- TRAINERS

ALL PE KIT IS AVAILABLE TO PURCHASE FROM STEADY SCHOOLWEAR:

[HTTPS://STEADYSCHOOLWEAR.CO.UK/INDEX.PHP?ROUTE=PRODUCT/CATEGORY&PATH=120_223_159_172](https://steadyschoolwear.co.uk/index.php?route=product/category&path=120_223_159_172)

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SCHOLARSHIP KIT

THE BELOW INFORMATION APPLIES TO SCHOLARSHIP STUDENTS ONLY:

FOR SCHOLARSHIP LESSONS, ALL STUDENTS ARE EXPECTED TO WEAR:

- BLUE SHORT SLEEVED SCHOLARSHIP T-SHIRT
- BLACK SCHOLARSHIP SHORTS
- BLACK SCHOLARSHIP SOCKS
- TRAINERS AND BOOTS MUST BE BROUGHT TO ALL LESSONS

ALL SCHOLARSHIP KIT IS AVAILABLE TO PURCHASE FROM STEADY SCHOOLWEAR:

[HTTPS://STEADYSCHOOLWEAR.CO.UK/INDEX.PHP?ROUTE=PRODUCT/CATEGORY&PATH=120_223_159_167](https://steadyschoolwear.co.uk/index.php?route=product/category&path=120_223_159_167)



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EQUIPMENT

ALL ACADEMY STUDENTS ARE EXPECTED TO BRING THE FOLLOWING TO SCHOOL EVERY DAY:

- ACADEMY PLANNER
- PEN
- PENCIL
- RULER

STUDENTS ARE REQUIRED TO CARRY THEIR EQUIPMENT IN A PLAIN SCHOOL BAG.

STUDENTS WILL RECEIVE A PLANNER FOR FREE ON THEIR FIRST DAY IN THE ACADEMY BUT WILL BE EXPECTED TO PAY FOR A REPLACEMENT IF THIS IS LOST.

REPLACEMENT PLANNERS CAN BE PURCHASED FROM STUDENT SERVICES.



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PROHIBITED ITEMS

- CHEWING GUM
- JEWELLERY, OTHER THAN A SINGLE, SMALL GOLD/SILVER, PLAIN STUD IN EACH EAR LOBE.
- BODY MODIFICATION PIERCINGS.
- COLOURED NAIL VARNISH
- FALSE NAILS
- FALSE EYELASHES
- EYELINER, MASCARA, LIPSTICK OR ANY OTHER FORM OF MAKE-UP
(LIGHT FOUNDATION TO COVER UP SKIN BLEMISHES WILL BE ALLOWED)
- DYED HAIR OF AN UNNATURAL COLOUR, I.E. PINK OR PURPLE



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PHONES/ELECTRONIC DEVICES

- STUDENTS ARE **NOT** ALLOWED TO USE MOBILE PHONES UNDER ANY CIRCUMSTANCES WHILST IN THE ACADEMY.
- IF A STUDENT IS SEEN OR HEARD, IT WILL BE CONFISCATED BY A MEMBER OF STAFF AND WILL BE AVAILABLE TO COLLECT FROM STUDENT SERVICES AT THE END OF THE SCHOOL DAY.
- THE USE OF ANY ELECTRONIC EQUIPMENT IN ANY LESSONS IS PROHIBITED UNLESS SPECIFIC ALLOWED BY A MEMBER OF STAFF.
- THE ACADEMY WILL NOT BE RESPONSIBLE FOR THE LOSS OR DAMAGE OF ANY ELECTRONIC DEVICES UNDER ANY CIRCUMSTANCES.



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SEND SUPPORT

- OUR SEND SUPPORT TEAM WILL BE AVAILABLE TO SUPPORT WITH ANY CONCERNS YOU MAY HAVE.
- OUR SEND CONTACTS ARE:
- MRS Z KIRK
(ASA SENCO)
- MR L HILL
(SLT LINK FOR SEND SUPPORT AND DESIGNATED SAFEGUARDING LEAD)
- BOTH CAN BE REACHED BY CONTACTING RECEPTION OR BY EMAILING HELLO@ASA.HSLT.ACADEMY



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WELLBEING SUPPORT

- ANY MEMBER OF STAFF CAN MAKE A REFERRAL FOR YOUR CHILD BUT IT IS BEST TO CONTACT YOUR CHILD'S TUTOR TO PROVIDE ANY INFORMATION YOU WANT TO MAKE THE WELLBEING TEAM AWARE OF.
- THE WELLBEING TEAM MAY REACH OUT TO YOU TO DISCUSS THIS IN FURTHER DETAIL.
- TEACHERS, TUTORS AND THE YEAR 7 TEAM MAY ALSO CONTACT YOU OVER TIME TO CHECK IN ON YOUR CHILD.



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CONTACTING THE ACADEMY

- THE MAIN PORT OF CALL IS ALWAYS RECEPTION, WHO WILL THEN TRANSFER YOU TO THE CORRECT STAFF MEMBER.
- TUTORS WILL ALWAYS BE THE FIRST POINT OF CONTACT FOR DAY TO DAY OCCURRENCES, FOR EXAMPLE: UNIFORM, EQUIPMENT, HOMEWORK AND OTHER GENERAL ENQUIRIES.
- ANY MAJOR INCIDENTS OR CONCERNS YOU NEED TO REPORT WILL BE DIRECTED TO THE YEAR 7 TEAM OR SAFEGUARDING TEAM BY RECEPTION.
- IF THERE IS AN URGENT NEED FOR CONTACT, THE ACADEMY MAY GET IN TOUCH DURING THE SCHOOL DAY.
- AS STAFF CALL FROM WITHIN THE SCHOOL, NUMBERS WILL USUALLY APPEAR AS “WITHHELD” UNLESS THEY ARE CALLING FROM AN OFFICE.



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FREE SCHOOL MEALS

- IF ANY OF THE BELOW APPLY TO YOU AND YOU HAVE NOT YET APPLIED FOR FREE SCHOOLS MEALS, PLEASE USE THE LINK AT THE BOTTOM TO COMPLETE AN APPLICATION:

YOU MUST BE IN RECEIPT OF ONE OF THE FOLLOWING BENEFITS:

- INCOME SUPPORT
- INCOME BASED JOBSEEKER'S ALLOWANCE
- INCOME RELATED EMPLOYMENT AND SUPPORT ALLOWANCE (ESA – IR)
- UNIVERSAL CREDIT IF THE HOUSEHOLD IS EARNING LESS THAN £7,400 PER YEAR
- ASYLUM SEEKERS RECEIVING SUPPORT UNDER PART VI OF THE IMMIGRATION AND ASYLUM ACT 1999
- THE GUARANTEED ELEMENT OF STATE PENSION CREDIT
- CHILD TAX CREDIT WITH AN ANNUAL INCOME OF NO MORE THAN £16,190 AS ASSESSED BY THE INLAND REVENUE. IF ALSO IN RECEIPT OF WORKING TAX CREDIT YOU WILL NOT BE ELIGIBLE
- WORKING TAX CREDIT RUN ON - PAID FOR 4 WEEKS AFTER YOU STOP QUALIFYING FOR WORKING TAX CREDIT

[HTTPS://WWW.HULL.GOV.UK/SCHOOLS-2/FREE-SCHOOL-MEALS](https://www.hull.gov.uk/schools-2/free-school-meals)

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FREQUENTLY ASKED QUESTIONS

WHAT DO WE WEAR FOR TRANSITION WEEK?

- STUDENTS ARE EXPECTED TO WEAR THEIR NORMAL PRIMARY SCHOOL UNIFORM.

HOW DO STUDENTS KNOW WHERE TO GO?

- ARRIVING AT BILTON GROVE ENTRANCE, STUDENTS WILL BE DIRECTED TO THE WINTER GARDEN BY STAFF.
- STUDENTS WILL BE TAKEN TO THEIR TUTORS TO BE REGISTERED.
- STUDENTS WILL BE ESCORTED FROM LESSON TO LESSON, AND WILL HAVE AN EXTENDED BREAK.

HOW DO STUDENTS GET THEIR LUNCHES?

- STUDENTS CAN BRING A PACK UP, OR THEY CAN HAVE HOT OR COLD SCHOOL DINNERS.

UPDATE WHEN RESPONSE RECEIVED



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FREQUENTLY ASKED QUESTIONS

HOW DO STUDENTS KNOW WHERE TO GO?

- UNTIL STUDENTS GET TO KNOW THEIR OWN WAY AROUND THE ACADEMY, THEY WILL BE ESCORTED FROM LESSON TO LESSON, AND TO AND FROM SOCIAL TIMES. DURING TRANSITION WEEK, THIS WILL BE DONE BY A MEMBER OF STAFF AND Y10 STUDENT LEADERS. THE SAME PROCEDURE WILL BE FOLLOWED IN SEPTEMBER FOR THE FIRST FEW WEEKS OF TERM. PASTORAL STAFF ARE PERMANENTLY ON THE CORRIDORS, SO THERE WILL ALWAYS BE SOMEONE TO ASK FOR DIRECTIONS, SHOULD STUDENTS GET LOST.

WHAT IF THERE IS A MEDICAL ISSUE?

- IF YOUR CHILD IS ILL, THEY WILL BE SENT TO STUDENT SERVICES. A FIRST AIDER WILL CHECK THEM OVER, AND IF THEY ARE OK, RETURN THEM TO LESSONS. IF THEY THINK THEY NEED TO GO HOME, THEY WILL CALL YOU. IT WILL BE UP TO YOU TO DECIDE WHETHER YOU COLLECT THEM, THEY MAKE THEIR OWN WAY HOME, OR WHETHER YOU WANT THEM TO STAY IN SCHOOL.



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FREQUENTLY ASKED QUESTIONS

HOW DO WE GET/GIVE SUPPORT FOR BEHAVIOUR?

- TUTORS ARE ALWAYS THE BEST PORT OF CALL FOR BEHAVIOUR SO CONTACTING THEM AND ASKING THEM TO GIVE YOU A CALL BACK IS ALWAYS THE BEST FIRST OPTION. IF YOU HAVE SPOKEN TO THEM AND FEEL THAT THE SITUATION NEEDS TO BE ESCALATED TO THE PASTORAL TEAM, THEY WILL LET THE PASTORAL TEAM KNOW AND THEY WILL GET IN TOUCH WITH YOU.

HOW CAN I FIND OUT HOW MY CHILD IS DOING AT SCHOOL?

- USING THE EDULINK APP IS THE BEST WAY TO MONITOR YOUR CHILD WITHIN SCHOOL. IT CONTAINS DETAILS ABOUT ACHIEVEMENTS, BEHAVIOURAL CONCERNS, PROGRESS AND ATTENDANCE. DOWNLOADING THE APP FROM THE APP STORE OR GOOGLE PLAY STORE IS THE EASIEST WAY TO EDULINK BUT YOU CAN CHECK IT ON THE REGULAR WEBSITE TOO.



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FREQUENTLY ASKED QUESTIONS

WHAT IS WHISPER?

- WHISPER IS AN ONLINE REPORTING TOOL FOUND ON OUR WEBSITE, OR THE WHISPER APP. STUDENTS AND PARENTS CAN ANONYMOUSLY REPORT ANY ISSUES THEY MAY HAVE ON THERE, AND THE SAFEGUARDING TEAM WILL PICK THIS UP.

WHAT ARE LUNCHTIME ARRANGEMENTS?

- STUDENTS WILL MAINLY EAT IN THE WINTER GARDEN. STUDENTS WITH PASSES MAY USE THE RAINBOW ROOM AND OTHERS MAY WISH TO USE THE LIBRARY.

WHAT CLUBS DO WE OFFER?

- CURRENTLY, WE OFFER CLUBS RANGING FROM SPORTS TO DRAMA, TO CHINESE. AN UPDATED LIST OF ALL THE CLUBS WILL BE RELEASED TO STUDENTS IN SEPTEMBER. OUR LIST OF CLUBS IS CONSTANTLY CHANGING TO BEST CATER FOR THE INTERESTS OF ALL.



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