

## Safeguarding - Visitor Information

*Every member of our Academy community is committed to ensuring there is a strong safeguarding culture, which looks after the health, safety and well-being of our entire community.*

*This is embedded through our Christian vision of ensuring everyone is able to lead the best life possible, and is underpinned by the words of Jesus, in John 10:10, "I have come that you may have life in all its fullness".*

This is a brief overview of our procedures for quick reference. Everyone who has regular opportunities to interact with students **must** read our Child Protection & Safeguarding Policy at; [asa.hslt.academy/policies](https://asa.hslt.academy/policies)

If you have a concern, contact [childprotection@sentamuacademy.org](mailto:childprotection@sentamuacademy.org)

**07904149794**

Lee Hill, Designated Safeguarding Lead

**07960 424 488**

Julie Allinson, Child Protection & Looked After

**07970 347 082**

Angie Drinkall, Deputy Safeguarding Lead

### **If a child discloses a safeguarding issue to you, you should:**

- Listen, believe, allow them to talk freely and do not ask leading questions
- Stay calm, do not show that you are shocked or upset
- Tell them they have done the right thing in telling you.
- Do not tell them they should have told you sooner
- Explain that you will have to pass this information on to the Safeguarding Lead. Do not promise to keep it a secret.
- Write up the facts as soon as possible in the child's own words.
- Sign and date and pass it on to one of the named people above. Alternatively, if appropriate, make a referral to children's social care and/or the police directly, and tell the DSL as soon as possible that you have done so.



ARCHBISHOP  
SENTAMU  
ACADEMY  
Church of England

If a child is, or is likely to, suffer significant harm, then **call 99**  
Submit a concern to local authority children's social care here:  
**[hull.gov.uk/children-and-families/safeguarding-and-welfare](http://hull.gov.uk/children-and-families/safeguarding-and-welfare)**

If you have concerns or there is an allegation about a member of staff (including supply or a volunteer) speak to the Principal.

If the concern is about the Principal, speak to the chair of governors.

### **Evacuations:**

An alarm will sound. Please follow the exit signs (green with white arrow and person) which directs you to the nearest external door. Do not go back into the academy for any reason. Assemble where instructed and a member of staff will register you.

### **First Aid:**

Please speak to any member of staff with a radio , if you are near a phone call ext 2028 to request first aid.

If you have any questions please speak to the Main Reception.

Please see the Safeguarding Team overleaf.



# - Safeguarding Team -



**H Winn**  
**Executive Principal**  
SLT Office 3rd Floor  
hello@asa.hslt.academy



**C Reynolds**  
**Principal**  
SLT Office 3rd Floor  
hello@asa.hslt.academy



**S Holmes-Carne**  
**Consultant Principal & DSL**  
SLT Office 3rd Floor  
hello@asa.hslt.academy



**M McGrath**  
**SLT & Deputy DSL**  
2nd Floor Offices  
hello@asa.hslt.academy



**L Hill**  
**SLT & DSL Trained**  
SLT Office 3rd Floor  
hello@asa.hslt.academy



**J Allinson**  
**CP & LAC Coordinator**  
SEND Office 1st Floor  
childprotection@asa.hslt.academy



**Rev A Richards**  
**Chaplain**  
Chaplain Office, 4th Floor  
chaplaincy@asa.hslt.academy



**J Pailing**  
**Deputy LAC Coordinator**  
1st Floor Offices / Room 203  
childprotection@asa.hslt.academy



**A Drinkall**  
**Safeguarding Officer & Dept DSL**  
Safeguarding Office 2nd Floor  
safeguarding@asa.hslt.academy



**G Hart**  
**Wellbeing Officer**  
Wellbeing Room, 3rd Floor  
wellbeing@asa.hslt.academy



**N Holmes**  
**Wellbeing Officer**  
Wellbeing Room, 3rd Floor  
wellbeing@asa.hslt.academy

