

Interim Principal: Sarah Holmes-Carne
Executive Principal: Helen Winn



October 2022

Dear Parent/Carer,

We recently issued students with their own unique timetable for their November GCSE Resit exams which commence on Monday 31st October 2022. Students and their Parents/Carers are also able to view the timetable through their EduLink account by selecting the exam option and using the arrows to select Exam Timetable. Parents/Carers with more than one child at the Academy will have to ensure they have selected the correct student to view this.

You can login to edulink through the link below or by using the EduLink App.

<https://www.edulinkone.com/#!/login?code=asa>

Parents/Carers and Students are reminded that, should a student fail to attend an examination, the Academy will require payment of entry fees of £25.00 per subject for each exam board.

Students should now be familiar with the JCQ Exam Regulations, found in the "Information for Candidates" documents available on the JCQ website;
www.jcq.org.uk/exams-office/information-for-candidates-documents/



These can also be found by scanning the QR Code to the right.

We would also like to bring to your attention the appeals procedure for external examinations. This is what students should follow should they wish to appeal a grade when they receive their results in January.

We hope that all our students are happy with their exam results but recognize that there are a very small number of cases where a result falls significantly below that expected. The procedures for investigating any concerns are outlined below.

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Examination Marks

1. Raise the issue with your subject teacher or the head of the relevant department as soon as possible. They will check your marks and how they compare with your predicted grade, and also how closely you came to the grade boundaries (experience has shown that very few re-marks change the total score by more than 1 or 2 marks).
2. If your teacher feels that there are grounds for requesting a re-mark the Exams department will arrange this.

The following information explains what may happen following an Enquiry about Results and any subsequent appeal of an examination. There are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, and there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the Enquiry about Results, students must sign the consent form. This tells the Head of Centre that you have understood what the outcome might be, and give your consent to the Enquiry about Results to be made.

All requests for re-marks must be sent within 3 weeks of the results been issued, it may take a further 6 weeks for the result of the appeal to be known and in the interim period the original result will stand.

The new result replaces the original one, regardless of the outcome, and no further re-mark is permitted under the regulations.

Should you or your son/daughter have any queries regarding these upcoming exams, please do not hesitate to contact the Academy.

Yours sincerely,

Mrs K Hill

Head of Sixth Form | Archbishop Sentamu Academy